

Parent Pack



**Information pack for parents / carers of members
of Basildon Sub Aqua Club under the age of 18 and
vulnerable adults**

Behavioural Standards for Children/Young Adults



Dear

A warm welcome to you from Basildon BSAC where we hope you will enjoy your training. You will be taught by a dedicated team of instructors with a wealth of knowledge and experience alongside other members who will also make you feel welcomed and encourage you throughout your training.

As a junior member you have your own Behavioural Standards which are as follows:

Behavioural Standards for Children / Young Adults

- We treat each other with respect and dignity at all times
- We respect others with different views. We don't dismiss them or expect them to change
- We never use bad language or words which might offend others
- We try not to cause offence to others
- We try to help people less able than ourselves at all times
- We want to be treated properly as children, not expected to be adults
- We don't tell lies about our skills or how we do in our diving courses

Yours sincerely

Eileen Thorpe
Safeguarding Officer

Code of Practise for Parents and Carers



Dear Parent/Carer

Basildon BSAC adheres to the Safeguarding Policy for children and young adults set out by BSAC which is followed stringently. In addition Basildon BSAC expects an appropriate code of practise by parents and carers. This is set out below:

- Encourage your child to learn BSAC Safe Diving
- Discourage arguing with Club officials and instructors
- Help your child to recognise progressive training and skills, not just results
- Never force your child to take part in scuba and snorkelling activities
- Publically accept judgements of instructors and club officials
- Support your child's involvement and help them to enjoy their sport.

Furthermore, it is your responsibility to bring your child on time and remain with them until their training/dives are completed. This includes accompanying them on any boat trips where you will be expected to pay the same fee as a diver.

Yours sincerely

Eileen Thorpe
Safeguarding Officer

**Consent form:
For the use of photographs or video**



Dear Parent / guardian / carer

Basildon BSAC recognises the need to ensure the welfare and safety of all young people in sport. In accordance with our safeguarding policy (see club website) we will not permit photographs, video or other images of young people to be taken without the consent of the parents/carers and children.

Basildon BSAC will follow the guidance for the use of photographs (see safeguarding policy - annex 22). Basildon BSAC will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the safeguarding officer immediately.

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Child/vulnerable adult

I consent to photographing, filming or videoing my involvement in snorkelling/scuba diving.

Signature _____

Print name _____

Date _____

.....

Parent/guardian/carer

I consent to the photographing, filming or videoing

Name of child:

Signature _____

Print name _____

Date _____

APPENDIX 22 - photographic policy

There is evidence that certain individuals will visit sporting events to take inappropriate photographs or video footage of young and disabled sports people in vulnerable positions. All clubs should be vigilant about this possibility. Any concerns during an event should be Reported to a club officer or other responsible person.

If a professional photographer is commissioned or the press are invited to an event, it is important that they understand the expectations of them in relation to protection of vulnerable persons. The responsible person should:

- Provide a clear brief about what is considered appropriate in terms of their behaviour and the content of the photography
- Issue them with identification which they must display at all times
- Inform participants and parents/guardians/carers that a photographer will be present at the event and ensure they consent to filming and/or photography and to its publication
- Not allow photographers unsupervised access to children or one-to-one photo sessions during the event
- Not approve photo sessions outside the events or at a participant's home.

Permission for the filming/photographs must be obtained from both from the subjects and their parents/guardians/carers.

Photographs of children and young people on websites can pose direct or indirect risks to Their subjects. For example, images accompanied by personal information - 'this is X who likes to collect stamps' - could be used by an individual to learn more about a child prior to 'grooming' them for abuse. Or the content of the photograph could be used or adapted for inappropriate use. This kind of adapted material has appeared on child pornography sites.

Clubs should be careful about the type of images they use.

When assessing risk, the most important factor is the potential of inappropriate use of the images. You should take the following steps to reduce the potential for misuse:

- Avoid using children's names (first name or surname) in photograph captions. So if the child is named, avoid using his or her photograph. If the photograph is used, avoid naming the child
- Use a parental permission form to request and record parental permission to use an image of their person. This ensures that parents know that an image of their child is being used to represent the sport
- Ask for children's permission to use their image. This ensures that they are aware of the way their image is being used to represent the sport
- Only use images of children in suitable dress to reduce the risk of inappropriate use.

Certain sports activities including swimming, snorkelling and scuba, present a greater risk of potential misuse. Images of these should therefore focus on the overall activity, not on a particular child, and should avoid full face and body shots. This means, for example, that photographs of children in a pool would be appropriate if shot poolside from waist or shoulder up. The age of children is another factor to consider when deciding what is appropriate.